



A S H R A E L O N D O N C A N A D A C H A P T E R

Board of Governors Meeting June 13, 1983

Greenhills - Lambeth  
12:00 A.M.

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AGENDA

1. 1983-84 Chapter Executive
2. 1983-84 Committee Chairmen
3. 1983-84 Meeting Dates & Program
4. Treasurer's Report from Don Johnson
5. CRC Delegation & Committee Chairmen Attendance
6. ASHRAE Journal request for Chapter News
7. Applications Manual
8. Special Events: a) Fishing Trip  
b) Golf Tournament
9. Constitution & Bylaws
10. Other Business
11. Adjourn

Please Advise Walter P. Lucas at 685-0400 if unable to attend.

# AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.



1983											
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<b>FEBRUARY</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28				<b>JUNE</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30				<b>OCTOBER</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31			
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## MEETING DATES AND AGENDA

<u>DATE</u>	<u>PROGRAM/COMMITTEE</u>	<u>ORGANIZER</u>
September 26, 1983	Opening Night	(Program) <i>ROW G.</i>
October 31, 1983 <i>24th</i>	Membership Night	(Membership)
November 28, 1983	Ladies Night	(Special Events)
January 30, 1984	Research Night	(Research & Promotion)
February 27, 1984	Energy Night	(Energy Management)
March 26, 1984	Students Night	(Education)
April 30, 1984	Field Trip	(Program) <i>ROW G.</i>
May 28, 1984	General Meeting	(Program Nominating) <i>ROW G.</i>



BOARD OF GOVERNORS

PRESIDENT	Walter Lucas	685-0400
VICE-PRESIDENT	Ron Granger	679-8660
SECRETARY	Don Johnson	652-5047
TREASURER	John Kenney	438-0124
PAST PRESIDENT	Dick Palser	433-9227

COMMITTEE CHAIRMAN

ATTENDANCE	Ron Granger
AUDITING	Ron Granger
CRC (DELEGATE)	Walter Lucas
CRC ACTION	John Payne
EDUCATION	Peter Golem
ENERGY MANAGEMENT	Ray Payne
FINANCE	John Kenney
LEGISLATION	Peter van der Westen
MEMBERSHIP	
NOMINATING	Wayne Barker
PROGRAM	Ron Granger
PUBLICITY	Bruce Schie
RECEPTION	Bert Fenner
RESEARCH PROMOTION	Dick Palser
SPECIAL EVENTS	
TECHNICAL	Len Swallow
HISTORIAN	Bert Fenner
NEWSLETTER	Don Johnson

CHAPTER PAST PRESIDENTS

71-72.....	Jack Vanstone
72-73.....	Cliff Morrison
73-74.....	John Bisset
74-75.....	Russ Gonder
75-76.....	Jack Henderson
76-77.....	Wayne Barker
77-78.....	John Payne
78-79.....	Bill Mitchell
79-80.....	Chuck Sharp
80-81.....	Bill Rutherford
81-82.....	John Payne
82-83.....	Dick Palser



ASHRAE LONDON CANADA CHAPTER  
BOARD OF GOVERNORS 1983-1984

PRESIDENT	:	Walter Lucas
VICE-PRESIDENT	:	Ron Granger
SECRETARY	:	Don Johnson
TREASURER	:	John Kenney
PAST-PRESIDENT	:	Dick Palser
ATTENDANCE	:	Ron Granger
AUDITING	:	Ron Granger
CRC (DELEGATION)	:	Walter Lucas
CRC ACTION	:	John Payne
EDUCATION	:	Peter Golem
ENERGY MANAGEMENT	:	Ray Payne ✓ <i>LEN SWALLOW</i>
FINANCE	:	John Kenney ✓
LEGISLATION	:	Peter van der Westen ✓
MEMBERSHIP	:	<i>RAY PAYNE</i>
NOMINATING	:	Wayne Barker ✓
PROGRAM	:	Ron Granger ✓
PUBLICITY	:	Bruce Schie ✓
RECEPTION	:	Bert Fenner ✓
RESEARCH PROMOTION	:	Dick Palser
SPECIAL EVENTS	:	
TECHNICAL	:	Len Swallow ✓
HISTORIAN	:	Bert Fenner ✓
NEWSLETTER	:	Don Johnson ✓

A S H R A E L O N D O N C A N A D A C H A P T E R

Board of Governors Meeting July 5, 1983

Ontario Hydro Building - 1075 Wellington Rd. S.

5:15 - 6:30 PM  
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AGENDA

- |   |                              |
|---|------------------------------|
| 1. Minutes of Previous Meeting                          | D. Johnson                   |
| 2. Business Arising from the Minutes                    |                              |
| 3. Treasurers Report                                    | J. Kenney                    |
| 4. 1984-84 Meeting Dates & Program                      | R. Granger/<br>W. Lucas      |
| 5. Constitution & Bylaws                                | P. Vanderwesten/<br>W. Lucas |
| 6. Special Events a) Fishing Trip<br>b) Golf Tournament |                              |
| 7. Committee Chairman Duties                            |                              |
| 8. Other Business                                       |                              |
| 9. Adjourn  |                              |

Please Advise Walter Lucas at 685-0400 if unable to attend.

*Did not attend*



# AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

ASHRAE / 1791 Tullie Circle, N.E. / Atlanta, GA 30329

Telephone / 404-636-8400

## MINUTES OF MEETING

Re: ASHRAE LONDON CANADA CHAPTER

Date: 1983 07 05

Location: Ontario Hydro Building  
1075 Wellington Road  
London, Ontario

Time: 5:45 pm to  
6:45 pm.

Present: W. Lucas - President  
D. Johnson - Secretary  
R. Payne - Membership  
L. Swallow - Energy Management

Absent: R. Granger - Vice President  
J. Kenney - Treasurer  
B. Fenner - Historian  
B. Schie - Publicity  
J. Payne - CRC Action  
P. Golem - Education  
W. Barker - Nominating  
D. Palser - Research Promotion  
P. van der Westen - Legislation

1. Don Johnson reviewed the minutes of the previous meeting.
2. Don Johnson gave a Treasurer's report and presented the 1983-84 Forecast for the up coming year.
3. The Committee Chairmen have had some changes made to them since the following meeting, and they are as follows:

Attendance	- Ron Granger
Auditing	- Ron Granger
CRC (Delegate)	- Walter Lucas
CRC Action	- Dick Palser, John Payne, W. Lucas, R. Granger
Education	- Peter Golem
Energy Management	- Len Swallow & Norm Clarke
Finance	- John Kenney
Legislation	- Peter van der westen
Membership	- Ray Payne & Dave Henry
Nominating	- Wayne Barker
Program	- Ron Granger
Publicity	- Bruce Schie
Reception	- Bert Fenner
Research Promotion	- Dick Palser
Special Events	- Ron Granger
Technical	- Len Swallow
Historian	- Bert Fenner
Newsletter	- Don Johnson

4. The Golf Tournament is September 15th, 1983.

5. The next meeting is scheduled for August 23rd, 1983.



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## 1983 - 1984 BUDGET

### ASHRAE LONDON CANADA CHAPTER

#### TREASURER'S REPORT

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#### FORECAST

##### REVENUES

Memberships	\$ 3705	(40@\$90, 7@\$15)
Guest Fees	1332	(70@\$15, 18@\$9, 10@\$12)
Interest	160	
Other	1000	(Golf Tournament \$1000)
	<u>        </u>	
	\$ 6197	

##### EXPENSES

Meals	3646	(\$430x8x1.06)
Printing	845	(805x1.05)
CRC	600	
Supplies	50	
Other	1000	(Golf Tournament, P.O. box, service charges, gifts, etc...)
	<u>        </u>	
	\$ 6141	

EXCESS REVENUES                   \$    56

CUMMULATIVE EXCESS               \$ 1179

D.M.R. Johnson, Treasurer  
London Canada Chapter



# AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

ASHRAE / 1791 Tullie Circle, N.E. / Atlanta, GA 30329

Telephone / 404-636-8400

## MINUTES OF MEETING

Re: ASHRAE LONDON CANADA CHAPTER

Date: 1983 06 13

Location: Greenhill Hills Golf and Country Club  
Talbot Road South  
Lambeth, Ontario

Time: 12 Noon to  
1:22 pm.

Present: W. Lucas - President  
R. Granger - Vice President  
D. Johnson - Secretary  
P. Golem - Education  
R. Payne - Membership  
B. Schie - Publicity  
B. Fenner - Historian  
L. Swallow -

Absent: J. Kenney - Treasurer  
J. Payne - CRC Action  
W. Barker - Nominating  
D. Palser - Research Promotion  
P. Van der Westen - Legislation

1. Purpose of the meeting was to review Board Members and Committee Chairmen's responsibilities for 1983 and 1984.
2. Ron Granger will fill in as President-Elect, in addition to his responsibilities as Vice President.
3. The new officers are as indicated above.
4. The Committee Chairmen are as follows:

Attendance	- Ron Granger
Auditing	- Ron Granger
CRC (Delegate)	- Walter Lucas
CRC Action	- John Payne
Education	- Peter Golem
Energy Management	- Len Swallow & Dave Henry
Finance	- John Kenney
Legislation	- Peter van der westen
Membership	- Ray Payne & Norm Clarke
Nominating	- Wayne Barker
Program	- Ron Granger
Publicity	- Bruce Schie
Reception	- Bert Fenner
Research Promotion	- Dick Palser
Special Events	-
Technical	-
Historian	- Bert Fenner
Newsletter	- Don Johnson

5. We will attempt to attract more table top displays.



6. Peter van der westen will review the Constitution and Bylaws.
7. Don Johnson will close out the books and prepare report for next Board of Governors meeting.
8. ASHRAE Chapter meeting nights for 1983/84 year. Meeting dates are as follows:

<u>DATE</u>	<u>PROGRAM</u>	<u>ORGANIZER</u>
Monday - 26 September 1983	- Opening Night	- Ron Granger
Monday - 24 October 1983	- Membership Night	- Ray Payne
Monday - 28 November 1983	- Ladies Night	- Ron Granger
Monday - 23 January 1984	- Research Night	- Dick Palser
Monday - 27 February 1984	- Energy Night	- Len Swallow
Monday - 26 March 1984	- Students Night	-
Monday - 30 April 1984	- Field Trip	- Ron Granger
Monday - 28 May 1984	- General Meeting	-

9. Next Board of Governors meeting will be held on Tuesday, July 5th, 5:15 pm at Ontario Hydro.

BOARD OF GOVERNORS MEETING

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DATE: August 23, 1983

LOCATION: Ontario Hydro Building, 1075 Wellington Rd.S.

TIME: 5:15 - 6:30 PM

AGENDA

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- |                                      |            |
|--------------------------------------|------------|
| 1. Minutes of previous meeting       | D. Johnson |
| 2. Business arising from the minutes |            |
| ✓ 3. Treasurer's Report              | J. Kenney  |
| 4. Committee Reports:                |            |
| ✓ Education                          | P. Golem   |
| ✓ Energy Management                  | L. Swallow |
| ✓ Membership                         | R. Payne   |
| ✓ Program                            | R. Granger |
| ✓ Publicity                          | B. Schie   |
| ✓ Research Promotion                 | D. Palser  |
| ✓ Technical                          | L. Swallow |
| Other Committees Wishing to Report   |            |
| 5. PAOE Review                       | W. Lucas   |
| 6. Performance Evaluation            | W. Lucas   |
| 7. Other Business                    |            |
| 8. Adjourn                           |            |

Please advise W. Lucas (685-0400) if unable to attend.



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ASHRAE / 1791 Tullie Circle, N.E. / Atlanta, GA 30329

Telephone / 404-636-8400

## MINUTES OF MEETING

Re: ASHRAE LONDON CANADA CHAPTER

Date: 1983 09 08

Location: Hook's  
850 Wharencliffe South  
London, Ontario

Time: 12:15 to  
2:30 PM

Present: W. Lucas - President  
D. Johnson - Secretary  
J. Kenney - Treasurer  
W. Barker - Nominating  
P. Golem - Education  
D. Palser - Research Promotion  
R. Payne - Membership  
B. Schie - Publicity  
L. Swallow - Energy Management

Absent: R. Granger - Vice President  
B. Fenner - Historian  
J. Payne - CRC Action  
P. Van der Westen - Legislation

1. Minutes of previous meeting were accepted by John Kenney.
2. Golf Tournament: ticket sales are running slow. Ron Granger to pursue.
3. Don Johnson's Treasury has been audited, reviewed and turned over to John Kenney.
4. Engineering Week: will be headed up by Walter Deans and Bill Rutherford.
5. The speaker for the meeting will be Norm Karp of Griswold Valves.
6. Ladies Night: Ron Granger to pursue.
7. Meeting facilities were reviewed. A vote was taken and Highland Country Club will continue to be our meeting place. It is noted that the quality of food and service will not be as it was.
8. Lesislative: Wayne Barker to pursue.
9. The possibility of moving the elections up one month will be taken up by the Past Presidents Committee.
10. ASHRAE Windsor Chapter will cost \$40 per couple.
11. Treasurer's Report: none.  
Education: none  
Technical: none  
Membership: none  
Publicity: none  
Research & Promotion: none
12. Don Johnson will have the 83-84 Membership Roster out with the next newsletter.
13. Next board meeting will be held at Ontario Hydro, October 17th, 1983.

BOARD OF GOVERNORS MEETING

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DATE: October 17, 1983  
LOCATION: Ontario Hydro Building, 1075 Wellington Rd.S.  
TIME: 5:15 - 6:30 PM

AGENDA

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- |                                      |            |
|--------------------------------------|------------|
| 1. Minutes of previous meeting       | D. Johnson |
| 2. Business arising from the minutes |            |
| 3. Treasurer's Report                | J. Kenney  |
| 4. Committee Reports:                |            |
| Education                            | P. Golem   |
| Energy Management                    | L. Swallow |
| Membership                           | R. Payne   |
| Program                              | R. Granger |
| Publicity                            | B. Schie   |
| Research Promotion                   | D. Palser  |
| Technical                            | L. Swallow |
| Other Committees Wishing to Report   |            |
| 5. PAOE Review                       | W. Lucas   |
| 6. Performance Evaluation            | W. Lucas   |
| 7. Other Business                    |            |
| 8. Adjourn                           |            |

Please advise W. Lucas (685-0400) if unable to attend.



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ASHRAE / 1791 Tullie Circle, N.E. / Atlanta, GA 30329

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## MINUTES OF MEETING

Re: ASHRAE LONDON CANADA CHAPTER

Date: 1983 10 17

Location:

Time: 5:15 to  
6:30 PM

Present: W. Lucas - President  
R. Payne - Membership  
J. Kenney - Treasurer

Absent: R. Granger - Vice President  
D. Johnson - Secretary  
W. Barker - Nominating  
B. Fenner - Historian  
P. Golem - Education  
D. Palser - Research Promotion  
J. Payne - CRC Action  
B. Schie - Publicity  
L. Swallow - Energy Management  
P. Van der Westen - Legislation

1. Due to lack of attendance another meeting is now scheduled for the 24th of October at the Highland Country Club at 5:15 PM.



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ASHRAE / 1791 Tullie Circle, N.E. / Atlanta, GA 30329

Telephone / 404-636-8400

## MINUTES OF MEETING

Re: ASHRAE LONDON CANADA CHAPTER

Date: 1983 10 24

Location: Highland Country Club

Time: 4:30 to  
6:45

Present: W. Lucas - President  
R. Granger - Vice President  
D. Johnson - Secretary  
J. Kenney - Treasurer  
W. Barker - Nominating  
D. Palser - Research Promotion  
R. Payne - Membership  
L. Swallow - Energy Management  
L. Algie - Director Region II

Absent: J. Payne - CRC Action  
B. Fenner - Historian  
P. Golem - Education  
B. Schie - Publicity  
P. Van der Westen - Legislation

1. The minutes of the previous meeting were accepted by John Payne and Wayne Barker with the following modifications: Engineering Week Action Committee will be chaired by Norm Clarke with assistance from Walter Deans and the committee will include Len Swallow and Peter Golem.
2. Business arising from these meetings was that Ladies Nite has not yet been arranged, but that Ron Granger has two or three avenues to pursue and will report back within the next two weeks with the final arrangements. The other items carried forward covered the Past President's Committee and their findings regarding:

1. the modification of the London Chapters Charter, and
2. moving of our election of new officers up one month to April.

Wayne Barker will pursue and report to the next Board meeting on November 21st.

3. Treasurer's report indicated that our savings account has \$1,000 on deposit and our chequing account is in the amount of \$820.23.
4. There was no Education Committee report.
5. Membership Committee report received three more applications for Society. They also require Chapter letterhead for correspondence.
6. The Energy Committee had no report, but discussion was had regarding one Energy talk already completed to ORAC and one planned for third year students at Fanshawe College. Engineering Week was discussed, and the

7. Technical Committee had no report, but discussion was had regarding table top displays and the possibility of having technical discussions prior to our meetings. It was proposed that since both the Energy and Technical Committees are chaired by the same individual, it would be logical to have both committees acting as one with the member of this committee, namely Norm Clarke, Dave Henry, and Charles Clemence, assisting in both areas.
8. A suggestion was made that one of our meetings could be held at the University of Western Ontario's new wind tunnel which would be available for viewing February, March, or April of next year. Arrangements for this should be made through Russ Gonder.
9. Publicity Committee chairman was not present, but indicated that the media coverage would be the same as last year. Discussion was had regarding publicity of the Energy Awards program and both Bruce Schie and Len Swallow will work together to publicize this program.
10. Research Committee had no report.
11. A discussion was had regarding the modifications to the PAOE as outlined in the last Presidential newsletter and as none of our committees have really got into high gear, there was no performance evaluation.
12. Meeting was adjourned at 6:45 PM. Next meeting November 21st. at Ontario Hydro.

Minutes for the Board of Governors Meeting held at the Highland Country Club  
on October 24, 1983 at 4:30 PM

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Those in attendance were Lloyd Algie, Walter P. Lucas, Ron Granger, Ray Payne, Wayne Barker, Len Swallow, Don Johnson, Dick Falser, John Kenney.

*John* The minutes of the previous meeting were accepted by John Payne and Wayne Barker with the following modifications. Engineering Week Action Committee will be headed by Norm Clark with assistance from Walter Deans and the committee will include Len Swallow and Peter Golem.

Business arising from these minutes was that Ladies Night has not yet been arranged but that Ron Granger has two or three avenues to pursue and will report back within the next two weeks with the final arrangements. The other items carried forward covered the Past President's Committee and their findings regarding 1. the modification of the London Chapters Charter, and 2) moving of our election of new officers up one month to April. Wayne Barker will pursue and report to the next Board of Governors Meeting on November 21st.

Treasurers report indicated that our savings account has \$1,000 on deposit and our chequing account is in the amount of \$820.23. There was no Education Committee report due to the absence of Peter Golem. Membership Committee report received three more applicants for ~~National~~ <sup>SOCIETY</sup> and that they required Ashrae Chapter letterhead for correspondence.

The Energy Committee had no report, but discussion was had regarding one Energy talk already completed to ORAC and one planned for third year students at Fanshawe College. Engineering Week was discussed, and the Energy Committee will be involved.

Technical Committee had no report but discussion was had regarding table top displays and the possibility of having technical discussions prior to our meetings. It was proposed that since both the Energy and Technical Committees are chaired by the same individual, it would be logical to have both committees acting as one with the member of this committee, namely Norm Clark, Dave Henry and Charles Clemance, assisting in both areas.

Program Committee reported that Ladies Night had not been yet arranged, but that they would pursue two or three speakers. A meeting between the Program Committee chairman and the Energy/Education and Membership chairman be arranged to finalize the program for this year. A suggestion was made that one of our meetings could be held at the University of Western Ontario's new wind tunnel which would be available for viewing February, March, or April of this year. Arrangements for this should be made through Russ Gonder.

Publicity Committee chairman was not present, but indicated that the media coverage would be the same as last year. Discussion was had regarding publicity of the Energy Awards program and both Bruce Schie and Len Swallow will work together to publicize this program.

Research Committee had no report.



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A discussion was had regarding the modifications to the PAOE as outlined in the last presidential newsletter and as none of our committees have really got into high gear, there was no performance evaluation.

There was no other business discussed and the meeting adjourned at approximately 6:45PM.

**BOARD OF GOVERNORS MEETING**

\*\*\*\*\*

**DATE:** November 21, 1983  
**LOCATION:** Ontario Hydro Building, 1075 Wellington Rd.S.  
**TIME:** 5:15 - 6:30 PM

**AGENDA**

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- |                                      |            |
|--------------------------------------|------------|
| 1. Minutes of previous meeting       | D. Johnson |
| 2. Business arising from the minutes |            |
| 3. Treasurer's Report                | J. Kenney  |
| 4. Committee Reports:                |            |
| ✓ Education                          | P. Golem   |
| ✓ Energy Management                  | L. Swallow |
| ✓ Membership                         | R. Payne   |
| ✓ Program                            | R. Granger |
| ✓ Publicity                          | B. Schie   |
| ✓ Research Promotion                 | D. Palser  |
| ✓ Technical                          | L. Swallow |
| Other Committees Wishing to Report   |            |
| 5. PAOE Review                       | W. Lucas   |
| 6. Performance Evaluation            | W. Lucas   |
| 7. Other Business                    |            |
| 8. Adjourn                           |            |

**Please advise W. Lucas (685-0400) if unable to attend.**



# AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

ASHRAE / 1791 Tullie Circle, N.E. / Atlanta, GA 30329

Telephone / 404-636-8400

## MINUTES OF MEETING

Re: ASHRAE LONDON CANADA CHAPTER Date: 1983 11 21

Location: Ontario Hydro Bulding Time: 5:15 to  
1075 Wellington Road 6:50 PM  
London, Ontario

Present: W. Lucas - President  
D. Johnson - Secretary  
J. Kenney - Treasurer  
R. Payne - Membership  
B. Fenner - Historian

Absent: R. Granger - Vice President  
W. Barker - Nominating  
P. Golem - Education  
D. Palser - Research Promotion  
J. Payne - CRC Action  
B. Schie - Publicity  
L. Swallow - Energy Management  
P. Van der Westen - Legislation

1. Minutes of previous meeting were read by Walter Lucas and accepted by John Kenney.
2. Don Johnson to follow up on getting ASHRAE letterhead printed up locally with Chapter Address on it.
3. Brief discussion on lack of attendance at Board meetings.
4. Discussion on inviting Past Presidents to attend one or two Board meetings a year.
5. Tabletop displays will be \$25 plus \$15 guest fee.
6. Don Johnson to type up letter to potential tabletoppers.
7. Discussion on advertising business cards in newsletters. Walter Lucas will follow up.
8. Treasurer's report that we only have 20 paid members at this time and that we have \$72.57 in our CRC Glass Turkey Account.
9. Ray Payne presented the Membership report.
10. No other reports were available.
11. Next Board meeting is scheduled for January 16th, 1984 at Ontario Hydro.
12. Meeting was adjourned at 6:50 PM.

**BOARD OF GOVERNORS MEETING**

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**DATE:** January 16, 1984

**LOCATION:** Ontario Hydro Building, 1075 Wellington Rd.S.

**TIME:** 5:15 - 6:30 PM

**AGENDA**

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- |           |                                      |            |
|-----------|--------------------------------------|------------|
| <i>me</i> | 1. Minutes of previous meeting       | D. Johnson |
| ✓         | 2. Business arising from the minutes |            |
|           | 3. Treasurer's Report                | J. Kenney  |
| ✓         | 4. Committee Reports:                |            |
| ✓         | Education                            | P. Golem   |
| ✓         | Energy Management                    | L. Swallow |
| ✓         | Membership                           | R. Payne   |
| ✓         | Program                              | R. Granger |
| ✓         | Publicity                            | B. Schie   |
| ✓         | Research Promotion                   | D. Palser  |
| ✓         | Technical                            | L. Swallow |
|           | Other Committees Wishing to Report   |            |
| ✓         | 5. PAOE Review                       | W. Lucas   |
| ✓         | 6. Performance Evaluation            | W. Lucas   |
|           | 7. Other Business                    |            |
|           | 8. Adjourn                           |            |

Please advise W. Lucas (685-0400) if unable to attend.



# AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

LONDON CANADA CHAPTER / P.O. 653 / LONDON, ONTARIO N6A 4Y4

## MINUTES OF MEETING

Re: ASHRAE LONDON CANADA CHAPTER Date: 1984 01 16

Location: Ontario Hydro Building Time: 5:20 to  
1075 Wellington Road South 6:55 PM  
London, Ontario

Present: W. Lucas - President  
R. Granger - Vice President  
D. Johnson - Secretary  
B. Fenner - Historian  
D. Palser - Research Promotion  
R. Payne - Membership  
B. Schie - Publicity  
L. Swallow - Energy Management  
N. Clarke -

Absent: J. Kenney - Treasurer  
W. Barker - Nominating  
P. Golem - Education  
J. Payne - CRC Action  
P. Van der Westen - Legislation

1. Minutes of the previous meeting were read by Don Johnson and accepted by Bert Fenner.
2. Don Johnson will type letter drafted by Walter Lucas and send out to all potential Table Top candidates.
3. Treasurers Report: None
4. Education Report: Walter Lucas reads Peter Golem's report.
5. Energy Management Report: Len Swallow gives his report.
6. Research & Promotion Report: CRC on 16, 17, & 18th of May. Committee meetings start on Thursday.
7. Publicity Report: Bruce Schie gives his report.
8. Energy Night is February 27th, 1984.
9. Program Committee Report: Ron Granger gives his report.
10. APEO-ASHRAE: Norm Clarke will pursue.
11. Replacement for Lloyd Algie: no volunteers.
12. Next meeting for board of Governors is scheduled for February 20th, 1984 at Ontario Hydro.
13. Meeting adjourned at 6:55 PM.

BOARD OF GOVERNORS MEETING

\*\*\*\*\*

DATE: Monday, February 20th, 1984  
LOCATION: Ontario Hydro Building, 1075 Wellington Rd.S.  
TIME: 5:15 - 6:30 PM

AGENDA

\*\*\*\*\*

- |                                      |            |
|--------------------------------------|------------|
| 1. Minutes of previous meeting       | D. Johnson |
| 2. Business arising from the minutes |            |
| 3. Treasurer's Report                | J. Kenney  |
| 4. Committee Reports:                |            |
| Education                            | P. Golem   |
| Energy Management                    | L. Swallow |
| Membership                           | R. Payne   |
| Program                              | R. Granger |
| Publicity                            | B. Schie   |
| Research Promotion                   | D. Palser  |
| Technical                            | L. Swallow |
| Other Committees Wishing to Report   |            |
| 5. PAOE Review                       | W. Lucas   |
| 6. Performance Evaluation            | W. Lucas   |
| 7. Other Business                    |            |
| 8. Adjourn                           |            |

Please advise W. Lucas (685-0400) if unable to attend.



# AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

LONDON CANADA CHAPTER / P.O. 653 / LONDON, ONTARIO N6A 4Y4

## MINUTES OF MEETING

Re: ASHRAE LONDON CANADA CHAPTER Date: 1984 02 20

Location: Ontario Hydro Building Time: 5:30 to  
1075 Wellington Road South 6:37  
London, Ontario

Present: W. Lucas - President  
R. Granger - Vice President  
D. Johnson - Secretary  
J. Kenney - Treasurer  
D. Palser - Research Promotion  
J. Payne - CRC Action  
R. Payne - Membership  
B. Schie - Publicity

Absent: W. Barker - Nominating  
B. Fenner - Historian  
P. Golem - Education  
L. Swallow - Energy Management  
P. Van der Westen - Legislation

1. Walter Lucas reviewed the minutes of the previous meeting, which were accepted by Dick Palser and seconded by Ron Granger.
2. APEO-ASHRAE: Norm Clarke to submit report to Board.
3. Treasurer's Report: John Kenney reports that there are still many members whose memberships have not been paid as of yet. John will re-invoice the consulting firms and other few members.
4. Technical Education Report: Walter Lucas reads a report from Peter Golem who was unable to attend.
5. Don Johnson reports that he has advertised for business cards in the monthly Newsletter and has set rates. The matter was further discussed and John Kenney made a motion that it be accepted. It was accepted.
6. Ray Payne gives membership report.
7. Ron Granger reports that Peter Golem has Education Night well in hand and that our April meeting will be held at U.W.O. wind tunnel.
8. Bruce Schie has reported our last meeting to the ASHRAE Journal.
9. Research & Promotion: Dick Palser reported that he and Don Johnson will make up letters, which will be distributed by all Board members, which will also include follow-up action.
10. New Business: Walter requests that all chairmen please submit reports.
11. As of December 31st, 1983, our Chapter has 475 points from Atlanta.
12. Next board of Governors meeting will be held at Engineered Air, 809 Dundas Street East on March 19th. 1984 at 5:20 PM.



# AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

LONDON CANADA CHAPTER / P.O. 653 / LONDON, ONTARIO N6A 4Y4

## MINUTES OF MEETING

Re: ASHRAE LONDON CANADA CHAPTER Date: 1984 03 19

Location: Engineered Air Ltd. Time: 5:20 to  
809 Dundas Street E. 6:30  
London, Ontario

Present: W. Lucas - President  
D. Johnson - Secretary  
J. Kenney - Treasurer  
B. Fenner - Historian  
P. Golem - Education  
B. Schie - Publicity  
L. Swallow - Energy Management

Absent: R. Granger - Vice President  
W. Barker - Nominating  
D. Palser - Research Promotion  
J. Payne - CRC Action  
R. Payne - Membership  
P. Van der Westen - Legislation

1. Walter Lucas reviewed the minutes of the previous meeting which were accepted by Peter Golem and seconded by John Kenney.
2. Len Swallow will follow up on Norm Clarke for his report.
3. The business card venture for the Newsletter does not appear to be receptive to the general membership. We do not have that large of a membership, as Toronto does, to support business cards. We will try one more time and then drop the idea.
4. Research & Promotion Report: none, but Dick Palser to pursue.
5. Energy Report: Len Swallow to pursue some building for possible energy award.
6. Treasurer's Report: John Kenney reports that we have a balance of \$1940 in the chequing account and \$1000 in the savings account.
7. Education Report: Peter Golem reports that the student speakers are all set for next monday night.
8. No Energy Management report.
9. No Membership report.
10. No Programe report.
11. No Publicity report.
12. A discussion was held on how much we should send to the Toronto Chapter for CRC. Walter Lucas to pursue further.
13. Next meeting will be held at Ontario Hydro on April 16th, 1984 at the regular time





# AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

LONDON CANADA CHAPTER / P.O. 653 / LONDON, ONTARIO N6A 4Y4

## MINUTES OF MEETING

Re: ASHRAE LONDON CANADA CHAPTER Date: 1984 04 16  
Location: Ontario Hydro Building Time: 5:35 to  
1075 Wellington Road South 6:45 PM  
London, Ontario

Present: W. Lucas - President  
R. Granger - Vice President  
D. Johnson - Secretary  
W. Barker - Nominating  
B. Fenner - Historian  
R. Payne - Membership  
L. Swallow - Energy Management

Absent: J. Kenney - Treasurer  
P. Golem - Education  
D. Palser - Research Promotion  
J. Payne - CRC Action  
B. Schie - Publicity  
P. Van der Westen - Legislation

1. There are 47 members in the Chapter for purposes of CRC fee. An amount of \$2.50 and not ~~\$3.50~~ per member will be sent. We will not be sending \$50.00 for the open bar.
2. Walter Lucas reviewed the minutes of the previous meeting which was accepted by Ron Granger and seconded by W. Barker.
3. Don Johnson gave Walter Lucas, John Kenney, and Ron Granger original letters for distribution to Investors in ASHRAE Research. We are to all follow up and report back to Dick Palser after next week.
4. There will be no Energy awards this year.
5. Walter Lucas reports that John Kenney's treasury is the same as last month.
6. There was no Education report.
7. The Membership Committee reports that we have 82 members, 73 students, and 5 delinquent members assigned to our area.
8. Ron Granger reports that the Wind Tunnel program is all set for April 30.
9. ✓ Walter Lucas read Bruce Schie's Publicity report.
10. ✓ Wayne Barker puts forward the following people as possible Treasurer for next month's election: Bruce Schie, Norm Clarke, Bob Moore, Charles Clemance, and Terry Hill.
11. ✓ Don Johnson was reimbursed for duties paid for past president pins to Customs.
12. ✓ The next meeting will be held May 14, 1984 at Ontario Hydro at 5:15 PM.